

JOHN WARD
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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 22 September 2015 at 2.30 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive
Tuesday 15 September
2015

NOTES

- (1) *The Council meeting will be preceded by the following:*
 - a. *An induction session on Finance and Budgets at 11.00 am*
 - b. *Lunch at 12.00 noon*
 - c. *A briefing on the Road Space Audit of Chichester City and other car parking issues at 12.30 pm*
 - d. *An Open Forum for members with the Cabinet and Senior Leadership Team at 1.30 pm*
- (2) *Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meeting of the Cabinet held on 8 September 2015.*

AGENDA

This agenda should be retained for future reference with the minutes of this meeting

PART 1

- 1 **Minutes** (Pages 1 - 16)
To approve as a correct record the minutes of the meeting of the Council held on Tuesday 14 July 2015.

2 **Urgent Items**
Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 14(b)

3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4 **Chairman's announcements**

5 **Public Question Time**
Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

DECISIONS TO BE MADE BY THE COUNCIL

To consider the following recommendations of the Cabinet requiring the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meeting of the Cabinet on 8 September 2015. These are available in the committee papers section of the Council's website and in the Members Room.

6 **Chichester District Council Annual Report 2014-15 (Pages 17 - 56)**
RECOMMENDED

That the Annual Report 2014-15 be approved.

7 **Infrastructure Business Plan - Approval for consultation (Pages 57 - 120)**

Note: The full draft IBP is available in colour on the Council's website; a black and white version, without appendices, is printed for members of the Council.

RECOMMENDED

That the Council's first draft Infrastructure Business Plan 2016/2021 be approved for consultation with West Sussex County Council, neighbouring district councils, City, town and parish councils, and key infrastructure delivery commissioners for a period of six weeks from 1 October to 12 November 2015.

8 **Upgrade of Heating and Ventilation Systems, South Wing, East Pallant House, Chichester**
RECOMMENDED

That £186,300 be released from capital reserves, to fund the upgrade of the heating and ventilation plant including associated costs and fees.

9 **Safeguarding Policy (Pages 121 - 147)**
RECOMMENDED

(1) That the revised Safeguarding Policy be approved.

(2) That the Head of Community Services be authorised to approve minor amendments to the Policy in line with local working arrangements.

10 **Recording and Broadcasting of Committee Meetings (Pages 148 - 152)**

After debate at its meeting on 8 September 2015, the Cabinet expressed a preference for webcasting, but agreed to ask the Council which of the options for audio recording or web-casting of key committee meetings should be implemented

for a one year pilot. The views of the Council will be reported to the Cabinet for decision at its meeting on 8 October 2015.

- 11 **Arrangements for Dealing with Standards Allegations under the Localism Act 2011** (Pages 153 - 168)
As recommended by the Standards Committee at its meeting on 10 September 2015,

RECOMMENDED

That the Council's *Arrangements for Dealing with Standards Allegations under the Localism Act 2011* be amended as shown in the appendix to this report and that the Monitoring Officer is given all delegated powers specified therein.

- 12 **Questions to the Executive**
(maximum of 40 minutes duration)

- 13 **Report of Urgent Decision: Review of Members Allowances Scheme** (Pages 169 - 171)
At its meeting on 8 September, the Cabinet resolved that, as a matter of urgency, the following persons are appointed to form the Council's Independent Remuneration Panel and Parish Remuneration Panel:

Mr Michael Bevis
Mr John Pressdee
Mr John Thompson

A full report on the circumstances is attached.

- 14 **Consideration of any late items as follows:**
(a) Items added to the agenda papers and made available for public inspection.

(b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 15 **Exclusion of the press and public**
There are no restricted items for consideration at this meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

MEMBERS

Mr N Thomas
Mrs C Apel
Mr G Barrett
Mr R Barrow
Mr P Budge
Mr J Connor
Mr M Cullen
Mr I Curbishley
Mr T Dempster
Mr A Dignum
Mrs P Dignum
Mrs J Duncton
Mr M Dunn
Mr J F Elliott
Mr J W Elliott
Mr B Finch
Mr N Galloway
Mrs N Graves
Mr M Hall
Mrs E Hamilton
Mrs P Hardwick
Mr R Hayes
Mr G Hicks
Mr L Hixson

Mr F Hobbs
Mr P Jarvis
Mrs G Keegan
Mrs J Kilby
Mrs D Knightley
Mrs E Lintill
Mr S Lloyd-Williams
Mr L Macey
Mr G McAra
Mr S Morley
Caroline Neville
Mr S Oakley
Mrs P Plant
Mr R Plowman
Mr H Potter
Mrs C Purnell
Mr J Ransley
Mr J Ridd
Mr A Shaxson
Mrs J Tassell
Mrs S Taylor
Mrs P Tull
Mr D Wakeham
Mrs S Westacott